



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



DEPED QUEZON
 RECORDS SECTION

UPLOADED

Date/Time: 04.17.26 / 9:00am
 By: Michelle De Mesa
 Ref. No.: DM 0358, s. 26

16 April 2026

DIVISION MEMORANDUM

No. **2358, s. 2026**

CONDUCT OF VIRTUAL ROLLOUT OF THE INSIGHTED MOBILE APPLICATION

To: Assistant Schools Division Superintendents
 Division/Section Chiefs
 Elementary and Secondary School Heads
 All Others Concerned

- In line with the Department of Education's commitment to modernize educational management through data-driven decision-making, all public schools are hereby directed to participate in the **Virtual Rollout of the InsightEd Mobile Application** on **April 17, 2026, at 9:00 a.m.**, via Microsoft Teams, following the schedule indicated below.;

Date and Time	Participants	Link
April 17, 2026 (Friday) 9:00 a.m. to 12:00 p.m.	2nd and 4th district	https://tinyurl.com/VOInsightED
April 17, 2026 (Friday) 1:30 p.m. to 4:00 p.m.	1st and 3rd district	https://tinyurl.com/VOInsightED2

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Contact No.s: (042) 784-0366 | (042) 784-0164 |

(042) 784-0391 | (042) 784-0321

E-mail Address: quezon@deped.gov.ph

Website: <https://quezon.deped.gov.ph>



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

2. All participants are requested to **connect to the provided link 15 minutes before the session** begins. They are also required to **rename their Microsoft team account** using the format:

[School Name][Full Name]

For proper identification and attendance tracking, **participants must turn on their cameras** throughout the session.

3. **Immediate dissemination and strict compliance** with this Memorandum are hereby desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

paratma04/16/2026

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Contact No.s: (042) 784-0366 | (042) 784-0164 |

(042) 784-0391 | (042) 784-0321

E-mail Address: quezon@deped.gov.ph

Website: <https://quezon.deped.gov.ph>



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Matrix of Activities

April 20, 2026

Morning Participants

Time	Activity	Assigned Personnel
9:00 am – 9:15 am	Nationalistic Song Prayer Quality Management Policy	VIDEO PRESENTATION
9:15 am – 9:30 am	Presentation of Participants	AKIMI THERESE M. ASANO (OIC-Planning Officer)
9:30 am – 9:40 am	Welcome Remarks	JUANITO A. MERLE SGOD Chief
10:10 am – 12:00 pm	Virtual Rollout of the InsightEd Mobile Application	AKIMI THERESE M. ASANO (OIC-Planning Officer)

Afternoon Participants

Time	Activity	Assigned Personnel
1:00 pm – 1:15 pm	Nationalistic Song Prayer Quality Management Policy	VIDEO PRESENTATION
1:15 pm – 1:30 pm	Presentation of Participants	AKIMI THERESE M. ASANO (OIC-Planning Officer)
1:30 pm – 1:40 pm	Welcome Remarks	JUANITO A. MERLE SGOD Chief
1:40 am – 4:00 pm	Virtual Rollout of the InsightEd Mobile Application	AKIMI THERESE M. ASANO (OIC-Planning Officer)

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Contact No.s: (042) 784-0366 | (042) 784-0164 |

(042) 784-0391 | (042) 784-0321

E-mail Address: quezon@deped.gov.ph

Website: <https://quezon.deped.gov.ph>